



LIBERAL EDUCATION
WASHINGTON, DC

Application

**Institutional
Accreditation
2010-2011**

The American Academy for Liberal Education

526 King St, Suite 203, Alexandria, VA 22314
Phone: 703.299.9030 Website: www.aale.org



INSTITUTIONAL ACCREDITATION

Additional copies of the information regarding membership may be secured from:

The American Academy for Liberal Education
526 King St, Suite 203
Alexandria, VA 22314

Or by going to the Academy's website: www.aale.org

Information contained herein concerning programs, procedures, requirements, standards, and fees is subject to change without notice by the appropriate body of the Academy.

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Application for Institutional Accreditation

Accreditation is an AALE full membership status that allows institutions to establish formal and publicly recognized relations with the Academy. Accreditation is granted for a period of up to ten (10) years.

AALE accreditation enables institutions to establish eligibility to participate in Federal student financial assistance programs administered by the Department of Education under Title IV of the Higher Education Act, as well as in student financial assistance programs established under other Federal legislation requiring accreditation by a recognized agency.

An institution may apply for accreditation if:

- # the institution can provide evidence of financial stability; **and**
- # the institution has been in continuous operation for at least five (5) years; **or**
- # the institution is currently preaccredited by AALE and is free of recent or pending adverse actions by AALE; **or**
- # the institution is currently accredited or preaccredited by an institutional accretitor other than AALE (NEASC, MSACS, SACS, NCACS, NWAS, WASC, or other) and is free of recent or pending adverse actions by any of its accreditors.

Institutions seeking accreditation must complete this application and demonstrate compliance with the Academy's *Standards and Criteria for Institutional Accreditation and Preaccreditation* through a detailed and concise self-study report and must also receive a peer evaluation visit.

- # During the fifth year of accreditation an institution must submit a concise revised self-study describing and documenting continued compliance with the Academy's requirements and standards. In addition to submitting a concise revised self-study, institutions seeking renewal of initial accreditation status must also receive a peer evaluation visit.
- # All institutions accredited by AALE are required to complete and submit AALE Institutional Profile Forms on an annual basis.

Accreditation entitles an institution to all the rights and privileges of AALE membership. Please note that Institutional Accreditation is available only to institutions situated within the United States, but that foreign institutions may be eligible for Program Accreditation and other categories of membership. Please contact AALE for more information.

All AALE application materials are available for viewing, downloading, and printing at our website (www.aale.org). Bound copies are available by request from the Academy.

If you have any questions about AALE institutional accreditation, about this application packet, or about the Academy's accreditation policies and procedures, please feel free to contact us at any of the numbers or addresses listed at the top of this page.

An Overview of the Application Process

The time required to achieve AALE accreditation varies from case to case, but it is possible to complete the entire process 12 to 18 months after submission of a complete application. The following pages offer brief descriptions of key steps in the application process, along with an estimated timetable for completing the process. Please note that this schedule is approximate; the process may take less than a year or extend beyond the estimated time frame. Much depends on the speed with which an institution acts, on the scheduling of the site visit by an AALE peer review team, and on the schedule of meetings for AALE's Council of Scholars and Board of Trustees.

Estimated Timetable

		<u>Week</u>	<u>Month</u>
I.	Institution contacts AALE regarding accreditation	First	0
II.	Institution submits completed application	Third	0
	AALE reviews application information and materials		
	And notifies institution to begin self-study	Fourth	0
<i>Notes to Steps I and II:</i> The information requested in this application is designed to ensure that an institution meets the basic criteria for full accreditation. Supplying this essential information, along with a letter of intent and the various requested supporting documents, is the first formal step in the process leading to accreditation. An application processing fee is also required at this time.			
AALE reviews all information and materials returned with the completed application to determine whether the institution may proceed with the application process, or whether further information or materials are required. If all is in order, AALE will notify the institution to begin developing a narrative self-study.			
The narrative self-study should describe an institution's approach to providing an education which meets AALE's <i>Standards and Criteria</i> . It should explain the ways an institution's educational aims - its stated mission and objectives and any planned or anticipated changes to these - are related to its actual education programs, services, and resources. AALE publishes a guide which describes the procedures for undertaking and completing the self-study. Contact the Academy for a copy or download one at www.aale.org . Please contact us with any questions you may have regarding your institution's self-study.			
III.	Institution completes and submits self-study to AALE		2-8
IV.	AALE reviews self-study and selects a site visit team		9-11
	AALE site visit on campus (3-5 days)		12-13
	Site visit team submits report to AALE		14
<i>Note to Steps III and IV;</i> AALE reviews the self-study for completeness and assembles a site visit team. AALE carefully selects distinguished scholars and administrators from institutions with profiles similar to that of the applicant institution. Using the self-study as a guide, the team makes a campus visit to evaluate that institution's instructional program. The site visit team then prepares a report detailing its findings and recommendations. A copy of this report is sent to the institution for review and correction of any factual errors. AALE submits the final version of the site visit team report to its Council of Scholars for review and recommendation.			
V.	AALE's Council of Scholars reviews site visit team report		15-17
	Council of Scholars submits recommendation to Board of Trustees for final action		18

AALE's Council of Scholars is composed of recognized scholars from private and public, as well as secular and religious institutions throughout the United States. The Board of Trustees includes distinguished scholars and administrators from the higher education community, AALE member institutions, and nationally recognized representatives of other public and private organizations. The award of Accreditation status by the Academy thus confers truly national recognition. For more information on AALE Council and Board members, please see the literature accompanying this Application Packet or visit the Academy's website.

Completing the Application

This application contains three (3) forms:

1. Institutional Information Form
2. Eligibility Requirements Form
3. Institutional Profile Form

Any person authorized by the Chief Executive Officer of an institution may complete the information requested in these forms, but the Institutional Agreement included among the Eligibility Requirements *must* be signed by *both* the Chief Executive Officer and the chairman of the institution's governing board. A letter of intent to apply for AALE accreditation must also be submitted with the completed application.

The information requested in the various parts of the application should be readily available from a small number of persons and offices. These may include the CEO, Academic Vice-President, Comptroller, Registrar, Counsel, and the office of institutional research. Some of the requested information must be reported twice on these forms; please fill out all forms completely.

Accrediting agency application processes typically concentrate on questions of fiscal responsibility and institutional resources. AALE meets and exceeds standards in these areas with its exclusive Institutional Profile Form, an innovative data collection system designed to expedite Department of Education reporting requirements. More importantly, the Institutional Profile Form allows an institution's narrative self-study to focus on questions of far greater interest to liberal arts faculty and administrators: undergraduate teaching and learning.

AALE requires supporting documentation for certain parts of the application for accreditation; these are clearly indicated in the several forms. In many cases an institution's catalog, bulletin, or other published sources will contain the requested information. At the appropriate places in these forms we ask for the title(s) of the supporting document(s) and the page number(s) where the relevant information can be found. *Please be sure to include copies of all documents cited in this fashion with the completed application.*

This application packet contains all the forms necessary to complete the application for accreditation. Convenient electronic versions of these forms which may be completed on-screen and printed may be downloaded from the AALE website (www.aale.org).

Application Fee

An application processing fee required of all institutions applying for accreditation by the American Academy for Liberal Education. This fee should be submitted with the completed application in the form of a check or money order made payable in United States dollars to the "American Academy for Liberal Education." A list of current fees is available from the Academy upon request.

Returning the Completed Application

Please return the completed application packet, including all forms and required supporting documents, the signed Institutional Agreement Form, the letter of intent, and the application fee, to the following address:

American Academy for Liberal Education
526 King St., Suite 203
Alexandria, VA 22314

PART I. INSTITUTIONAL INFORMATION

1. INSTITUTION

Name: _____

Address: _____

City _____ **State** _____ **Zip Code** _____

Main Phone: (_____) _____ - _____

Website: _____

2. CHIEF EXECUTIVE OFFICER

Name: _____

Title: _____

Address: _____

City _____ **State** _____ **Zip Code** _____

Phone: (_____) _____ • _____

E-mail: _____

Is the chief executive officer the presiding officer of the governing board of this institution?
Yes ___ No ___

3. PRESIDING OFFICER OF GOVERNING BOARD

Name: _____

Title: _____

Address: _____

City _____ **State** _____ **Zip Code** _____

Phone: (____) ____ - _____

E-mail: _____

4. CHIEF ACADEMIC OFFICER

Name: _____

Title: _____

Address: _____

City _____ State _____ Zip Code _____

Phone: (____) ____ - _____

E-mail: _____

5. INSTITUTIONAL ACCREDITATION LIAISON

Name: _____

Title: _____

Address: _____

City _____ State _____ Zip Code _____

Phone: (____) ____ - _____

E-mail: _____

6. INSTITUTIONAL CONTROL

____ Public - Please specify system: _____

____ Private - Please specify:

____ Independent or

____ Religious - Describe affiliation: _____

Is this institution _____ for profit or _____ non-profit?

Headcount

Enrollment

7. Enrollment

FTE

Undergraduate _____ _____

Graduate (if applicable) _____ _____

Total _____ _____

8. OPERATION

Year institution founded: _____

Years in continuous operation: _____

Calendar system: _____ Semester
 _____ Trimester
 _____ Quarter
 _____ Other

PART II. ELIGIBILITY REQUIREMENTS

All institutions applying for accreditation must meet AALE's eligibility requirements. **Each eligibility requirement should be addressed by completing the corresponding item in the Eligibility Requirements Form.**

A. Institutional Agreements and Administrative Structure

Institutions seeking membership with the American Academy for Liberal Education are required to complete this agreement, which attests to the institution's intent to comply with AALE's *Standards and Criteria for Institutional Accreditation and Preaccreditation*.

The institution also agrees to disclose any information which the Academy may request in order to administer its evaluating and accrediting functions.

1. The institution must attest to:
 - a. Its commitment to and intention to adhere to the *Standards and Criteria for Institutional Accreditation and Preaccreditation* of the American Academy for Liberal Education, either current or as these may be modified hereafter, consistent with the policy and procedures of the Academy.
 - b. Its agreement to adhere to the *Policies and Procedures Manual* (and supplements) of the American Academy for Liberal Education, either current or as these may be modified hereafter, consistent with the policy and procedures of the Academy.
 - c. Its understanding and agreement that the American Academy for Liberal Education, at its discretion, may make known to any agency or member of the public that may request such information, the nature of any action, positive or negative, regarding the status with the Academy.
 - d. Its agreement to disclose to the American Academy for Liberal Education any and all such information as the Academy may require to carry out its evaluation and accrediting functions.
 - e. Its agreement to refrain from making any promotional use of its application for accreditation prior to the actual granting of status.
2. The institution has a charter and formal authority from the appropriate government agency to confer degrees, certificates, or diplomas in the jurisdiction(s) in which the institution operates.
3. The institution has an active, policy-making governing board of at least five members, which has the authority and duty to ensure that the institution achieves its mission. The presiding officer of the board, along with a majority of the other voting members, must have no conflicting contractual, employment, personal, or family financial interests in the institution.
4. The institution has a chief executive officer whose primary responsibility is to the institution. The chief executive officer cannot be the presiding officer of the board.
5. The institution agrees to disclose to the Academy its current and past accreditation status with any of its institutional or program accreditors, including any adverse actions taken against the institution by any of those accreditors.

B. Mission and Published Information

6. The institution has a clearly defined, published mission statement that includes a commitment to liberal education and is appropriate to an institution of higher learning.

7. The institution has clear, accurate, and current published information describing its general education requirements and programs.
8. The institution has clear, accurate, and current published materials accurately describing:
 - a. Degree programs.
 - b. Major and minor programs.
 - c. Tuition, fees, and refund amounts and policies.
 - d. Academic admissions and retention policies.
 - e. Policies and procedures directly affecting students.
 - f. Policies and procedures directly affecting faculty, administrators, and other personnel.
 - g. Academic credentials of faculty and administrators.

C. Operations, Learning Resources, and Student Services

9. The institution must be in regular operation and have students enrolled in baccalaureate degree programs at the time of the site evaluation visit.
10. The institution owns or ensures access to adequate learning resources and appropriate services in support of its courses, majors and other academic programs, degrees offered, and student services.
11. For each field in which a major is offered for a degree there is at least one full-time, competent faculty member with responsibility for oversight and coordination.

D. Financial Resources and Auditing

12. The institution has established a financial base adequate to support activities consistent with its mission.
13. The institution has a cohort default rate under the FFEL, Direct Loan, and Federal Pell Grant programs that is less than 25% (%) and makes available the previous two years of default rates as calculated by the U.S. Department of Education ("The Department") or by the institution using the Department's instructions as well as correspondence with the Department related to its review of the institution's default rate.
14. The institution must complete accurately the Institutional Profile Form included with the application.

E. Eligibility Documents

15. All institutions applying for accreditation must submit the eligibility documents specified below.
 - a. Evidence of degree-granting authority.
 - b. Copies of the articles of incorporation and/or the legal charter.
 - c. Current copy of the course catalog.
 - d. Current copy of the faculty/staff handbook.
 - e. Current copy of the student handbook.
 - f. Copies of the two most recent externally audited financial statements, including management letters.

In place of an audited financial statement, newly established institutions may submit special reports that include either statements of positive assurance by independent certified public accountants or an appropriate governmental auditing agency as to the material accuracy of a Statement of Financial Position or balance sheet and a Statement of Activities or income statement that reflected revenues and expenditures by net asset type, i.e., unrestricted, temporarily restricted or permanently restricted. Institutions must also demonstrate financial responsibility in accordance with United States Department of Education Regulations. All accounting practices and financial statements must conform with nationally recognized standards, such as those required by NACUBO or FASB.

ELIGIBILITY REQUIREMENTS FORM

A.1 INSTITUTIONAL AGREEMENT

In partial fulfillment of the requirements for accreditation by the American Academy for Liberal Education _____ (name of institution) does hereby agree to abide by the following conditions:

- a. The institution is committed to and intends to adhere to the *Standards and Criteria for Institutional Accreditation and Preaccreditation* of the American Academy for Liberal Education, either current or as these may be modified hereafter, consistent with the policy and procedures of the Academy.
- b. The institution agrees to adhere to the *Policies and Procedures Manual* (and supplements) of the American Academy for Liberal Education, either current or as these may be modified hereafter, consistent with the policy and procedures of the Academy.
- c. The institution understands and agrees that the American Academy for Liberal Education, at its discretion, may make known to any agency or member of the public that may request such information, the nature of any action, positive or negative, regarding the status with the Academy.
- d. The institution agrees to disclose to the American Academy for Liberal Education any and all such information as the Academy may require to carry out its evaluation and accrediting functions.
- e. The institution agrees to refrain from making any promotional use of its application for accreditation prior to the actual granting of status.

Signature - Chief Executive Officer

Signature - Chairman of the Board

Name

Name

Date

Date

DEGREE GRANTING AUTHORITY

Is the institution chartered with formal authority from the appropriate government agency to confer degrees, certificates, or diplomas in the jurisdiction in which the institution operates?

Yes ____ No ____ Date chartered: _____

Name and address of the agency conferring degree granting authority:

Degrees the institution is empowered to confer by this authority:

Legal name of chartered institution if different from name publicly used:

GOVERNING BOARD

Does the institution have an active policy-making governing board of at least five (5) members, which has the authority and duty to ensure that the institution achieves its mission?

Yes ____ No ____

Name of governing board:

How many members does the board have at this date?

(voting members) _____ (non-voting members) _____

What is the maximum number of members the board may have? _____

Does the presiding member of the board have a contractual, employment, personal or family, or financial interest in the institution?

Yes ____ No ____ If yes, please specify on an attached sheet.

Does a majority of the voting members of the governing board have contractual, employment, personal or family, or financial interests in the institution?

Yes ____ No ____ If yes, please specify on an attached sheet.

CHIEF EXECUTIVE OFFICER

Does the institution have a chief executive officer whose primary responsibility is to the institution?

Yes ___ No ___

Is the CEO also the presiding officer of the institution's governing board? Yes _____ No _____

A.5 ACCREDITATION

Has the institution ever been accredited by a Department of Education recognized accreditor for Title IV purposes? Yes ___ No ___

Indicate which agency and date of last renewal:

Is this accreditation current _____ or has it lapsed _____

Has this agency ever taken any adverse action against the institution (e.g., notices or probations)? If so, please describe each action (attach a separate sheet if necessary):

Please list any and all accrediting agencies currently accrediting your institution or any of its programs (attach a separate sheet if necessary):

Accrediting agency	Institution/program accredited	Date of last renewal
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Have any of these agencies ever taken adverse action against the institution (e.g., notices or probations)? If so, please indicate which agency and describe each action (attach a separate sheet if necessary):

The information requested in eligibility requirements **B.6** through **E.15** below will most often be found in an institution's catalog, handbooks, bulletins, and other public documents. Please provide the title of the supporting document and the page numbers) where the relevant information can be found. After the first full citation of a document, feel free to abbreviate.

Please include copies of all documents cited in this fashion with the completed application.

B.6 MISSION STATEMENT

Does the institution have a clearly defined and published mission statement that includes a commitment to liberal education and that is appropriate to an institution of higher learning?

Yes_____ No__

Please provide title(s) and page number(s) of the published document containing the full text of the institution's mission statement:

B.7 GENERAL EDUCATION PROGRAM

Does the institution have clearly defined and published information describing its general education requirements and programs?

Yes_____ No__

Please provide title(s) and page number(s) of the published document(s) that describes the institution's general education requirements and programs:

B.8 PROGRAMS AND POLICIES

Do the institution's published materials clearly and accurately describe:

a.	Degree programs?	<u>Yes</u>	<u>No</u>
b.	Major and minor programs?	<u>Yes</u>	<u>No</u>
c.	Tuition, fees, and refund amounts and policies?	<u>Yes</u>	<u>No</u>
d.	Academic admissions and retention policies?	<u>Yes</u>	<u>No</u>
e.	Policies and procedures directly affecting students?	<u>Yes</u>	<u>No</u>
f.	Policies and procedures directly affecting faculty, administrators, and other personnel?	<u>Yes</u>	<u>No</u>
g.	Academic credentials of faculty and administrators?	<u>Yes</u>	<u>No</u>

Please provide title(s) and page number(s) of the published document(s) containing the full statements of the institutional programs and policies listed above:

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____
- f. _____
- g. _____

C.9 OPERATION

Is the institution currently in operation? Yes ___ No ___

For how many years has the institution been in continuous operation? _____

Does the institution currently have students enrolled in its baccalaureate degree program? Yes ___ No ___

CIO LEARNING RESOURCES AND SERVICES

Does the institution own or ensure access to adequate learning resources and appropriate services in support of:

a.	Individual courses offered?	Yes ___	No ___
b.	Academic majors and programs offered?	Yes ___	No ___
c.	Degrees offered?	Yes ___	No ___

d. Student services? Yes ___ No ___

Please provide title(s) and page number(s) of the published document(s) that describe the learning resources and other services listed above:

a. _____

b. _____

c. _____

d. _____

C.11 FACULTY OVERSIGHT AND COORDINATION

Is there at least one full-time faculty member with responsibility for oversight and coordination in each major field or discipline? Yes ___ No ___

D.12 FINANCIAL BASE

Has the institution established a financial base adequate to support activities consistent with its mission and educational objectives? Yes ___ No ___

Please elaborate on a separate page.

D.13 STUDENT LOAN DEFAULT RATE

Is the institution's cohort default rate under the FFEL, Direct Loan, and Federal Pell Grant programs less than twenty-five percent (25%)? Yes ___ No ___

D.14 INSTITUTIONAL PROFILE FORM

Does the institution agree to complete accurately the Institutional Profile Form included in this application? Yes ___ No ___

E. 15 ELIGIBILITY DOCUMENTS

All institutions applying for accreditation must submit the eligibility documents specified below.

- a. Evidence of degree-granting authority.
- b. Copies of the Articles of Incorporation and/or the legal charter.
- c. Current copy of the course catalogue.
- d. Current copy of the faculty/staff handbook.
- e. Current copy of the student handbook.
- f. Copies of the two most recent externally audited financial statements. The most recent

of these statements must have been made within one year of the accreditation site team visit.

In place of an audited financial statement, newly established institutions may submit special reports that include either statements of positive assurance by independent certified public accountants or an appropriate governmental auditing agency as to the material accuracy of a Statement of Financial Position or balance sheet and a Statement of Activities or income statement that reflected revenues and expenditures by net asset type, i.e., unrestricted, temporarily restricted or permanently restricted. Institutions must also demonstrate financial responsibility in accordance with United States Department of Education Regulations. All accounting practices and financial statements must conform with nationally recognized standards, such as those required by NACUBO or FASB.

**Part III - Institutional Profile Form for Private Institutions
Current Academic Year**

Section One: General Information

Please provide current information in the appropriate space(s).

1. Institution's Name (as it should appear whenever published)

2. Institution's Mailing Address & Phone Number

()

3. Chairman of the Board

4. Chief Executive Officer & Title

5. Chief Academic Officer & Title

6. Accreditation Liaison Officer & Title

6. Respondent & Title (if different from above)

8. Institutional Governance or Control (circle one)

- Public
- Private, Not-for-Profit
- Private, For-Profit

9. Institutional Religious Affiliation (if any)

10. Calendar System (circle one)

- Semester
- Trimester
- Quarter
- Other

11. Accrediting Agency Affiliation — List all agencies that currently accredit your institution or any of its programs.

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

12. If the institution has more than one institutional accreditor, please indicate the agency designated to determine Title IV eligibility.

Section Two — Institutional Data

Please provide the following information in the spaces provided.

Enrollment Information

1. Undergraduate FTE
2. Undergraduate Headcount
3. Graduate FTE (if applicable)
4. Graduate Headcount (if applicable)
5. Undergraduate FTE in Arts and Sciences

	Fall 20__	Fall 20__	Fall 20__

Tuition and Fees (Full Academic Year)

6. Undergraduate
7. Graduate

\$		
\$		

Room and Board (Full Academic Year)

8. Undergraduate
9. Graduate

\$		
\$		

Freshman Class

10. Number of Applications Received
11. Number of Acceptances
12. Number of Students Matriculated
13. Average Combined SAT Score
14. Average ACT Score

Current Year Graduating Class-Retention and Persistence Data

15. Number of first-time, full-time freshman who enrolled in the fall, four years ago
16. Number in that freshman cohort who re-enrolled in the fall of the next academic year
17. Number in that freshman cohort who re-enrolled in the fall of the last academic year
18. Number in that freshman cohort who re-enrolled in the fall of the current academic year

Section Three — Financial Data

Please provide the following information.

1. Copies of audited financial statements (last two fiscal years).
2. Current bond or credit rating (Underlying rating if available). _____

FY _____ **FY** _____ **FY** _____
3. Institutional cohort default rate on Title IV student loan programs _____
 (including the previous two years of default rates under the FFEL,
 Direct Loan, and Federal Pell Grant programs)

A. Unrestricted Income Statement (Statement of Activities)

Net Assets Released from Restrictions

4. Net assets released for construction/acquisition of long-lived assets
 (I.e., restricted gifts used for the construction or acquisition of fixed assets)

	FY _____	FY _____
\$		

Tuition and Allowance Details

5. Gross tuition and fees (**before allowances and discounts**)
6. Institutionally-funded scholarships and fellowships
7. Sponsored scholarships and fellowships
 (**restricted gift and endowment-funded awards**)

	FY _____	FY _____
\$		
\$		
\$		

B. Balance Sheet

8. Maximum (Peak) Aggregate Annual Debt Service _____
 (\$ _____)
 (Exclude bullet maturities expected to be refinanced or paid off with sinking funds.)
9. Year when Maximum or Peak is reached _____

Breakdown of Net Assets

10. Net Investment in Plant within Unrestricted Net Assets
 (Net Property, plant, and equipment, net debt and associated liabilities included in Unrestricted Net Assets.)

	FY _____	FY _____
\$		

11. Temporarily Restricted Net Assets held for Capital Expenditures

\$		
----	--	--

NOTE: To the person filling out the financial section, please provide your name, title, and phone number below.

Name: _____

Title: _____

Phone Number: _____

Section Four: Educational Outcomes Data

Information requested in this section of the Annual Reporting Form is in support of AALE *Standards and Criteria* for learning assessment, including Liberal Learning Assessment Standards One through Three and General Education and Curriculum Standard Nine. Please provide all available information and complete the narrative portions of this section on a separate attachment.

	# of Students	Average Score:		
		Verbal	Quantitative	Analytical Writing
GRE General Test 20__				
GRE General Test 20__				
GRE General Test 20__				

GRE Subject Tests	Number of students / Average score by year:					
	20__		20__		20__	
Biochemistry, Cell and Molecular Biology						
Biology						
Chemistry						
Computer Science						
Literature in English						
Mathematics						
Physics						
Psychology						

	Number of students / Average score by year:					
	20__		20__		20__	
GMAT						
MCAT						
LSAT						

Does your institution collect data for the National Survey of Student Engagement (NSSE)?_____

If so, please provide a copy of the *Means Summary Report* for the most recent year on a separate sheet.

Please provide on an attached sheet information regarding known postgraduate placement and activities. Please list headcount and specific institutions/programs according to the categories described below:

1. Full-time employment
2. Arts and sciences (Master's, Doctorate and other, e.g. medical school requirement completion programs)
3. Professional schools (business, law, medicine, journalism, social work, music, education, etc.)
4. Occupational schools (technical, culinary, etc.)
5. Service activities (military, Peace Corps, Ameri-corps, Teach for America, etc.)
6. Seminary
7. Other